



Canada Border Services Agency
International Events and Convention Services Program
Convention Services Program
1st Floor, 333 Dunsmuir Street
Vancouver, B.C.
V6B 5R4

December 9, 2013

File #PAC_2014_05686

Association of Medical Microbiology and Infectious Disease Canada, Inc.
192 Bank Street
Ottawa, ON K2P 1W8

Dear Riccarda Galioto,

In response to your correspondence dated November 19, 2013, the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

AMMI Canada-CACMID Annual Conference 2014
April 2-5, 2014
Victoria Conference Centre and The Fairmont Empress
Victoria, BC

The information provided to the CBSA states that the event is closed to the general public, with no sales of merchandise on the exhibit floor.

As outlined in your correspondence, this event is expecting approximately 10 non-Canadian exhibitors, some of whom will be importing medical equipment for display, as well as convention materials such as promotional literature, videos and newsletters.

It should be noted that, non-Canadian exhibitors may import display goods and exhibit booths temporarily, as outlined in the provisions of tariff classification **9993.00.00.00** duty free, on the condition that the goods will be exported from Canada upon the completion of the event.

Under certain circumstances, the CBSA will require a security deposit on goods temporarily imported to Canada. These goods are normally documented on the Temporary Admission Permit (Form E29B).

At the time of exportation, goods granted temporary admission on a Form E29B or Carnet must be presented along with importer's/owner's copies of the appropriate documentation to CBSA for verification and certification. This presentation may occur at a CBSA office inland or at the port of export, depending on the circumstances involved and is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

Mendelssohn Event Logistics has been designated as the official customs broker for this event. If you have any questions regarding importing meeting materials into Canada or if you wish to inquire as to the brokerage services provided, please contact Stefanie Lane at (604) 687-5535 x 2402.

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship.

Foreign nationals may engage in exhibiting, selling or displaying goods without a work permit provided they are not selling to the general public. Direct sales to the general public require a work permit. For more information please visit: <http://www.cic.gc.ca/english/work/index.asp>

To facilitate border procedures it is recommended that all freight forwarders and non-Canadian attendees and exhibitors be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,

Mark Bourne

Regional Coordinator, International Events and Convention Services Program (IECSP)
Canada Border Services Agency
Tel: 604-775-5379 Cell: 604-834-7479 Fax: 604-666-4470
Email: Mark.Bourne@cbsa.gc.ca
Government of Canada

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Citizenship and Immigration Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html*