

## **Minutes CACMID AGM 2005**

British Columbia Room, Westin, Ottawa, Ontario.

April 16, 2005, 1:15 pm

Present: M. Fearon, President (Chair)  
A. Petrich Secretary-Treasurer (recorder)  
T. Mazzulli, Past-President  
G. Tipples, Vice-President  
P. Levett Councillor  
G. Moore Ex officio Councillor  
M. Morshed Councillor  
K. Ramotar, Councillor  
M. Petric Meeting Secretary, Councillor

and 15 members

1.0 The meeting was called to order at 1:25 pm by M. Fearon. The agenda was adopted as written.

2.0 The minutes of the CACMID 2004 AGM held Monday November 8, 2004 at 1:00 pm in the Genoa Room, Delta Regina, Saskatchewan, were reviewed. Motion to approve by M. Alfa and P. Levett. Unanimous approval.

### **3.0 Report of the President.**

3.1 M. Fearon informed the members that the numbers so far for the meeting were as follows: -82 AMMI members, 35 AMMI students, 49 CACMID, 8 CACMID students, 33 AMMI/CACMID, 6 AMMI/CACMID students and 150 non-members for a total of 321 registrants plus 150 exhibitors.

-The CCM workshop on *C. difficile* held the morning of April 13, 2005 was successful with 32 registered attendees. M. Noble indicated that although there was no QA workshop this year due to the close proximity to the Regina meeting, that a workshop is planned for the 2006 meeting.

-M. Fearon acknowledged the work of CACMID members on the scientific and planning committees for the 2005 meeting. These included M. Petric, K. Ramotar and A. Petrich. Of particular note was the huge amount of planning and work that was done by M. Joffe as co-chair of the scientific committee. M. Fearon emphasized that AMMI Canada and CACMID members worked particularly well together and it was uniformly agreed at the AMMI Canada Council meeting held the previous day that it was a favourable experience for both groups.

-The CACMID executive will send out an email survey to its members and its exhibitors to determine their views on the current meeting and to determine if conjoint meetings should be continued.

-M. Fearon and S. Richardson had spoken briefly with CHICA who have expressed an interest in a joint meeting of AMMI Canada, CACMID and CHICA in 2007. This will be added to the emailed CACMID survey.

-Next year's meeting is scheduled for March 2006 at the Empress in Victoria, B.C. CACMID has one more year in a contract with Evans Intravel. Evans Intravel exercised their right to suspend the contract for one year and forego this year's conjoint CACMID/AMMI meeting in 2005. After obtaining some legal advice, the CACMID executive board agreed at their meeting on Wednesday night that should the membership indicate the wish to continue with joint meetings with AMMI Canada, there were a number of possible roles that Evans Intravel could undertake in 2006:

1. CACMID could offer them the opportunity to be involved with the 2006 meeting in a limited capacity and under the direction of AMMI Canada staff,
2. CACMID could discuss termination of the contract if Evans does not wish to participate in 2006. Evans Intravel will be contacted after the survey results are in and reviewed by the executive, following the 2005 meeting.

-M. Fearon had spoken to M. Noble, CACMID's newsletter editor, who was unable to attend this meeting. The newsletter has gone to an email format with email notification and a link to the CACMID website where the information is posted. Hard copies are still sent out to those who do not have an email address. To ensure that the newsletter is produced regularly, it was suggested that regions of the country should be responsible for submitting material for their assigned newsletter. For example, the duties of a quarterly newsletter would be distributed between Ontario, Quebec, Prairies and Maritimes.

-A motion was made to accept the President's report and to have an executive meeting in early June 2005 following the first conjoint meeting with AMMI and following a survey of CACMID's members, sister organizations (i.e. CCM), and exhibitors to making a decision for future CACMID meetings.

Motion to approve by M. Petric and G. Horsman. Unanimous approval.

#### **4.0 Report of the Secretary-Treasurer.**

4.1 A. Petrich reported that a total of 97 members were paid up as of April 10, 2005, compared to about 185 members in 2004. It is still early in the year, however, historically a large number of members do not sign up until they register for the November meeting. With the meeting being held this year in April, the numbers may be lower than next year. Membership by category is 77 regular (146 in 2004), 4 sustaining (8), 5 honorary (5), 6 retired (10) and 5 students (7). It was suggested that this year may not be typical and that we wait for the following year to determine if the drop in membership is significant.

4.2 The financial statements for the year 2004/2005 were not completed for this meeting. They will be posted on the CACMID website when complete. A. Petrich presented a draft version which indicated that there was a surplus last year of approximately \$14,000 leaving the final balance at approximately \$66,000. With the guaranteed income for the 2005 year, CACMID is in a stable financial situation. A. Petrich suggested that this may be a good time to implement travel awards to technologists. It was agreed by the membership that this was a good idea.

Motion to approve the secretary-treasurer's report by M. Petric and G. Horsman. Unanimous approval.

#### **5.0 Program Committee Report.** G. Tipples reported for the Program Committee.

There were 134 abstracts submitted and 134 were accepted, with one withdrawal prior to presentation. There are a total of 70 posters, with 34 of these from students. B. Toye and M. Joffe organized a team of 8 judges to select winners of 4 awards for \$800 each from CCM, AMMO, CACMID and AMMI Canada. Sixty-three of the abstracts were presented in oral sessions that were run as three concurrent sessions. It is expected that next year there will be a larger number of abstracts submitted and that we may need an additional 1-2 hrs of oral presentation time. The meeting also contains 3 plenary sessions on *C. difficile*, Perinatal infections, and Tuberculosis, 3 mini-symposia, clinical vignettes and an international health day with 8 speakers. Abstracts will be posted on the CACMID website.

J. Conly reported that he had spoken to representatives from CIHR and NSERC who had a booth in the exhibitor area. They expressed an interest in possibly providing support for a joint workshop on novel alternatives to antimicrobials. Judith Gray had indicated that an RFP will be announced on this topic and that it might be appropriate to have the meeting and the announcement to coincide. This will be brought forward to the scientific committee for next years' conference.

Motion to approve the Program committee's report by T. Mazzulli and R. Rennie. Unanimous approval.

6.0 **Newsletter Editor's Report.** This was discussed in the President's report.

7.0 **Nomination of internal auditors.** A. Petrich put forward two names L. Wilcox and J. Mahony as internal auditors of the financial statements.

Motion to approve the internal auditors by R. Rennie and S. Richardson. Unanimous approval.

8.0 M. Fearon opened the floor for discussion on the current meeting,

Generally it was felt that the meeting was getting very positive reviews. Exhibitors and members were happy with the time of year (April as opposed to November). The sessions held to date were acknowledged as good science with relevant information. The joint meeting format was praised as a means to bring together the medical perspective of AMMI Canada and the clinical microbiology expertise of CACMID members. There was a strong feeling of support for the joint meetings. M. Petric wished to thank all of the members who helped review the abstracts under the time constraints. J. Conly questioned if there was an anniversary year for CACMID coming up. He suggested that it should be given special recognition. Perhaps with the initiation of a Pioneer's Award or a President's Award for an outstanding member. It was agreed that we should continue to keep track of the number of annual meetings and include this in the title. G. Moore also indicated that a meeting running from Thursday to Sunday with exhibitors on the Friday and Saturday was not optimal for exhibitors compared to Monday and Tuesday presentation at current CACMID meetings.

There being no further discussion the meeting was adjourned at 2:00 pm.