

Minutes
CACMID AGM 2006

Esquimalt, The Fairmont Empress, Victoria.
March 17, 2006. Friday, 7:15 am

Present: M. Fearon, President (Co-Chair)
G. Tipples, Vice-President (Co-Chair)
A. Petrich Secretary-Treasurer (recorder)
T. Mazzulli, Past-President
P. Levett Councilor
G. Moore Ex officio Councilor
M. Morshed Councilor
K. Ramotar, Councilor
M. Morshed, Councilor
M. Petric Meeting Secretary, Councilor

and 15 members

1.0 The meeting was called to order at 7:25 am by M. Fearon. The agenda was adopted as written.

The minutes of the CACMID 2005 AGM held at the British Columbia Room, Westin, Ontario on April 16, 2005, at 1:15 pm, were reviewed. Motion to approve by R. Rennie and M. Petric. Unanimous approval.

2.0 Report of the President.

2.1 M. Fearon informed the members that the numbers so far for the meeting were as follows:

-46 AMMI members, 37 AMMI students, 65 CACMID, 13 CACMID students, 26 AMMI/CACMID, 6 AMMI/CACMID students and 86 non-members for a total of 279 registrants plus 134 exhibitors and 65 complementary. Total 478 participants.

-The CCM workshop on *C. difficile* held the morning of March 15, 2006 was successful with 19 registered attendees. The QM workshop organized by M. Noble and held that afternoon had a total of 65 registrants.

-M. Fearon acknowledged the work of CACMID members on the scientific and planning committees for the 2006 meeting and thanked them all for their hard work.

-The CACMID executive signed a contract on CACMID's behalf to continue to have joint annual conferences with AMMI Canada for 2007-2009. There have been discussions with CHICA to determine if a joint AMMI Canada/CACMID/CHICA meeting is possible for 2007.

-For the 2007 meeting the planning committee is looking at the East Coast potentially St. John's NF or Halifax NS. The 2008 meeting will return to Western Canada. The 2009 meeting will be a joint conference with the International Congress of Chemotherapy (ICC) with the meeting held in Toronto, ON in the month of June. The CACMID executive negotiated that the 2 workshops would

be held prior to the meeting as usual and that at least 2 days of the meeting would have material of interest to CACMID's membership, including oral and poster sessions.

-This year CACMID introduced Education Travel Grants for technologists and technical staff. Applicants must be CACMID members and must be the presenting author on an oral or poster session. To date there have been 22 new CACMID members that are technical staff. We are optimistic that the numbers will go up in following years as people become more familiar with the program. Applicants are reimbursed based on the distance they traveled to get to the conference:

BC	\$250
AB, SK	\$500
MB, ON, QC	\$750
Eastern Canada	\$1,000

-M. Fearon asked A. Petrich to update the members on a new group being formed to address molecular microbiology issues. A. Petrich informed the group that a new group called the National Molecular Microbiology Diagnostics Users Group would be meeting for the first time here at the Annual conference. This group endeavors to work together to develop standards for testing, develop proficiency tools where necessary, provide education and support to other users and act as an expert group for consultation with government and laboratory agencies. G. Tipples indicated that the CHPLN has an existing molecular user's group and that it would be important for both groups to join together forming one group that worked together nationally. G. Horsman indicated that the National Group should approach CHPLN and NML to see if they can use communication tools already set up for the CHPLN.

M. Fearon asked K. Ramotar to update on sponsorship for this years meeting. K. Ramotar informed the group that of 39 exhibitors 26 are diagnostic companies. Last year's conference had sponsorship of ~\$437,000 with ~\$40,000 from diagnostic companies. This year due in part to mergers the sponsorship is expected to total \$300,000 - \$400,000 with ~\$50,000 coming from diagnostic companies. We must continue to ensure that the companies find their sponsorship dollars to be cost effective in order for them to continue supporting this meeting. M. Fearon thanked K. Ramotar and others who assisted in obtaining sponsorship for this years conference.

-M. Fearon had spoken to M. Noble, CACMID's newsletter editor, who was unable to attend this meeting. The newsletter has gone to an email format with email notification and a link to the CACMID website where the information is posted. Hard copies are still sent out to those who do not have an email address. To ensure that the newsletter is produced regularly, it was suggested that regions of the country should be responsible for submitting material for their assigned newsletter. For example, the duties of a quarterly newsletter would be distributed between Ontario, Quebec, Prairies and Maritimes.

Motion to approve the President's report was put forward by K. Bernard and M. Petric. Unanimous approval.

3.0 Report of the Secretary-Treasurer.

3.1 A. Petrich reported that a total of 113 members were paid up as of March 13, 2006, compared to about 104 members in 2005. It is still early in the year, however, and historically a large number of members do not sign up until they would have registered for the November meeting. Membership by category is 89 regular (82 in 2005), 5 sustaining (6), 5 honorary (5), 5 retired (6) and 11 students (6). Membership renewals have only been sent out by email notification. A. Petrich will be sending out hard copy reminders which is expected to boost the response.

3.2 The financial statements for the year 2005/2006 were not completed for this meeting. They will be posted on the CACMID website when complete. A. Petrich presented a draft version which indicated that there was a surplus last year of approximately \$39,661 leaving the final balance at approximately \$107,000. With the guaranteed income for the 2006 year of \$60,000, CACMID is in a stable financial situation and look at possibly initiating other programs like the Education Travel Awards to support our membership. GIC's in a total of \$80,000 (4 long term and 1 short term) have been set up to maximize our possible earnings by interest.

Motion to approve the secretary-treasurer's report by P. Levett and F. Jamieson. Unanimous approval.

4.0 Program Committee Report. G. Tipples reported for the Program Committee by first acknowledging the hard work of the Scientific Committee and specifically Mark Joffe. There were 166 abstracts accepted compared to 133 last year. There are a total of 99 posters, with 36 of these from students. S. Takaya organized a teams of judges to select winners of 5 awards for \$800 each from CCM, AMMO, CACMID, CCM Novatek Environmental and AMMI Canada. Sixty-seven of the abstracts were presented in oral sessions that were run as three concurrent sessions for a total of 16 $\frac{3}{4}$ hours. The meeting also contains 3 plenary sessions on Dimorphic Fungi, Influenza, and STDs, 3 mini-symposia, clinical vignettes and an Alternative to Antimicrobials day co-sponsored by CIHR. Abstracts will be posted on the CACMID website.

Motion to approve the Program committee's report by R. Garceau and D. Groves. Unanimous approval.

5.0 Newsletter Editor's Report. M. Noble indicated that there was not much to discuss. The CACMID quarterly newsletter Contact, had been replaced with electronic newsletters. The issues involved included publishing and postage costs as well as difficulties in soliciting members for content. A viable and active website has been created that provides timely updates and no complaints have been voiced to date. The website costs \$12,000/year to update and maintain with approximately \$2000 generated in revenue from posting job listings.

Motion to approve the update on the newsletter was brought forward by T. Mazzulli and G. Horsman. Unanimous approval.

- 6.0 Executive Board. The Vice-President and 3 councilors will be completing their serviced to CACMID this year. As outgoing Past-President T. Mazzulli nominated K. Ramotar to stand for the Vice-President and S. Poutanen, J. Fuller, and T. Karnachow as potential councilors. There being no nominations from the floor, A. Petrich as Secretary-Treasurer placed one vote to approve the nominations. The new President will be G. Tipples with M. Fearon moving on to Past President. T. Mazzulli was thanked for his many years of service as was P. Levett and M. Moshed in their roles as councilors.

Motion to approve the incoming executive board was brought forward by K. Bernard and R. Garceau. Unanimous approval.

- 7.0 Nomination of internal auditors. A. Petrich put forward two names L. Wilcox and J. Mahony as internal auditors of the financial statements.

Motion to approve the internal auditors by R. Rennie and G. Horsman. Unanimous approval.

- 8.0 Other Business.

M. Morshed spoke to his efforts of trying to obtain information on the history of CACMID for the website. D. McLean has written a one page document starting at 1932. M. Morshed will continue to work on this and will submit to A. Petrich for posting on the website when completed.

M. Fearon updated the members on the status of our and AMMI Canada's association with Evans Intravel. She first provided a history of what had occurred; Evans Intravel bowed out of the Ottawa 2005 Joint Meeting. The contract did allow this as an option. There was no guidance in the contract as to what would happen if there was a second joint meeting the following year. AMMI Canada and CACMID chose to offer Evans Intravel a role in the Victoria 2006 meeting, reporting to the AMMI Canada secretariat. A number of issues arose, leading to a termination of the contract with Evans Intravel. Evans Intravel has contacted us through their lawyer indicating that they will pursue a case against AMMI Canada and CACMID for wrongful termination.

There being no further discussion, D. Groves and K. Ramotar brought forward a motion to adjourned the meeting. The meeting was adjourned at 8:45 am.